Middlesbrough moving forward

**Executive Scheme of Delegation - Member Portfolios**

# THE MAYOR

*DIRECTOR: CHIEF EXECUTIVE/*
*LEGAL AND GOVERNANCE SERVICES*

**CHRIS COOKE**

**Correspondence address:**
c/o Democratic Services
Town Hall
Middlesbrough
TS1 9FX

mayor@middlesbrough.gov.uk

**Relevant Service Areas**
- Human Resources
- Legal Services
- Marketing and Communications
- Policy, Governance, and Information
- Strategy Business and Customer
- ICT
- Democratic Services

## PORTFOLIO OVERVIEW

The Mayor has overall responsibility for delivering the Mayor's Priorities and associated initiatives. The Mayor will also be the lead Member on the Council's Transformation journey.

The Mayor has overall responsibility for executive functions together with those general responsibilities detailed above. Service responsibilities have been delegated to the Executive Members.

The Mayor is the first citizen of the town and will promote the town as a whole and act as a focal point for the community. He will also take precedence with regard to any civic duties, but these may be delegated to the Chair/Vice-Chair of the Council.

As the town's First Citizen, the Mayor promotes Middlesbrough in the sub-region, region and nationally.

Duties and responsibilities of the Mayor include: -
- Providing strong and visible leadership in relation to the Council, citizens, stakeholders and partners of the Council.
- Leading on partnerships and strategic matters of significance to Middlesbrough on a local, sub-regional, regional and national basis.

- Promoting, wherever possible, public engagement in the work of the Council.
- Leading in promoting the core values and objectives of the Council.
- Leading on the development of the budget.
- Leading on promoting of relevant proposals in relation to the Policy Framework.
- Leading on the delivery of continuous improvement in Council services.
- Promoting the highest standards of conduct and ethics within the Council.
- Making appointments to the Executive, determining portfolios and chairing the Executive.
- Delivering Best Value for the Council.
- Determining the Executive Scheme of Delegation.
- Responsibility for the Armed Forces Covenant.
- The Mayor (or whoever he decides to nominate) to exercise the Council's rights as a shareholder in BCCP Limited on behalf of the Teesside Pension Fund

As part of the Legal and Governance element of their portfolio the Mayor will take the lead on ensuring the Council operates efficiently, openly and fairly.

**Transformation Theme: Target Operation Model**

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Council Plan (Overview) | ➢ Transformation<br>➢ Corporate Governance Improvement Plan<br>➢ Corporate Equality and Diversity Policies<br>➢ People Strategy<br>➢ Digital Strategy<br>➢ Strategic Risk Register<br>➢ Corporate Business Continuity Plan<br>➢ Member Development Strategy<br>➢ Information Strategy<br>➢ ICT Strategy<br>➢ Estates Strategy<br>➢ Pay Policy Statement<br>➢ Surveillance Policy<br>➢ Risk and Opportunity Management Policy |

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## ENVIRONMENT AND SUSTAINABILITY

*DIRECTOR: ENVIRONMENT, COMMUNITIES AND CULTURE*

### COUNCILLOR PETER GAVIGAN

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peter_gavigan@middlesbrough.gov.uk

**Relevant Service Areas**

- Area Care and Arboriculture Services.
- Fleet Services
- Highways
- Transport and Infrastructure
- Waste Services
- Winter Maintenance

### PORTFOLIO OVERVIEW

The Executive Member for Environment and Sustainability has responsibility for ensuring a safer environment for Middlesbrough – ensuring Middlesbrough is cleaner and more resilient to a changing climate.

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Relevant Environment and Waste Policies and Strategies<br>• One Planet Living and Assisted Energy Strategies | ➢ Green Strategy<br>➢ Public rights of way<br>➢ Surface water management |

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# PUBLIC HEALTH

*DIRECTOR: JOINT DIRECTOR OF PUBLIC HEALTH*

**COUNCILLOR JAN RYLES**

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Town Hall
Middlesbrough
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E: jan_ryles@middlesbrough.gov.uk

**Relevant Service Areas**

- Public Health (South Tees)
-

## PORTFOLIO OVERVIEW

The Executive Member for Public Health leads on improving population health, reducing health inequalities and ensuring Middlesbrough is a healthier place to live.

### Transformation Theme: Adult Social Care

| Policy Framework | Other Plans and Strategies |
|---|---|
| • LiveWell South Tees Health and Wellbeing Strategy (2024-2030)<br>• Public Health South Tees Strategy (2023-26)<br>• NHS Commissioning and Delivery Plans – Local, Regional and National<br>• UK Health Security Agency and the NHS Office for Health Improvement and Disparities plans – local, regional and national | ➢ National Health Service Long Term Plan<br>➢ NENC Integrated Care Board strategy – "Better health and wellbeing for all"<br>➢ South Tees Joint Strategic Needs Assessment<br>➢ Middlesbrough Pharmacy Needs Assessment |

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# ADULT SOCIAL CARE

*DIRECTOR: ADULT SOCIAL CARE & HEALTH*

**COUNCILLOR JULIA ROSTRON**

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TS1 9FX

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**Relevant Service Areas**

- Access and Safeguarding
- Prevention, Provider and Support
- Specialist and Lifelong Services

## PORTFOLIO OVERVIEW

The Executive Member for Adult Social Care leads on the delivery of ensuring vulnerable adults are protected.

### Transformation Theme: Adult Social Care

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Think Local Act Personal, The Direction for Social Care Services<br>• Health and Social Care Reform.<br>• NHS Commissioning and Delivery Plans – Local, Regional and National | ➢ Better Care, Higher Standards<br>➢ Older Peoples' Strategy<br>➢ Physical Disabilities Strategy<br>➢ Social Services' Equalities Plan<br>➢ Social Services' Care Service Plan<br>➢ Mental Health Strategy<br>➢ Mental Health Champion<br>➢ Learning Disabilities Strategy<br>➢ Joint Strategic Needs Assessment<br>➢ Homelessness Strategy<br>➢ Teesside Safeguarding Adults Board |

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## DEVELOPMENT

*DIRECTOR: REGENERATION AND HOUSING*

**COUNCILLOR THEO FURNESS**

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Middlesbrough
TS1 9FX

theo_furness@middlesbrough.gov.uk

**Relevant Service Areas**

- Community Learning and Employability
- Growth
- Planning
- Property
- Transport

**PORTFOLIO OVERVIEW**

The Executive Member for Regeneration will have responsibility for delivering the Mayor's Priorities with regard to ensuring a fair access to high-quality homes, fair access to secure, well-paid jobs and meaningful training, strengthening and diversifying our local economy, and strengthening our transport links.

**Transformation Theme: Property**

| Policy Framework | Other Plans and Strategies |
|---|---|
| • The Local Plan<br>• Local Transport Plan | ➢ Investment Prospectus<br>➢ Regeneration service plan<br>➢ Polices and strategies for housing activity<br>➢ Development briefs and master plans<br>➢ Town Centre Plan<br>➢ Housing Strategy |

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## DEPUTY MAYOR AND EDUCATION & CULTURE

*DIRECTOR: EDUCATION AND PARTNERSHIPS*

**COUNCILLOR PHILIPPA STOREY**

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Town Hall
Middlesbrough
TS1 9FX

philippa_storey@middlesbrough.gov.uk

**Relevant Service Areas**

- Culture
- Community Learning
- Inclusion and Specialist Support Service
- Access to Education
- Achievement
- Partnerships (including Youth Justice, Missing and South Tees Safeguarding Partnership)

**PORTFOLIO OVERVIEW**

The Deputy Mayor and Executive Member for Education and Culture will Chair meetings of the Executive and act in place of the Mayor, if for some reason the Mayor is unable to act.

As part of the Education element of their portfolio the Executive Member for Education and Culture has responsibility to ensure that all children and young people are provided with the opportunity to realise their educational attainment potential.

The Executive Member will also oversee the provision of educational statutory services to address the needs of all children and young people and adults who need services (including youth justice). As part of the Culture element of their portfolio, the Executive Member for Education and Culture also has responsibility for strengthening the town's cultural sector.

| Policy Framework - Education | Other Plans and Strategies |
|---|---|
| • National Curriculum<br>• Relevant Frameworks and Parliamentary Acts including:<br>➢ Children & Families Act 2014 (relevant to portfolio e.g. SEND)<br>➢ School Finance Regulations 2013<br>➢ Education Act 2011<br>➢ Academies Act 2010<br>➢ Education and Skills Act 2008<br>➢ Education and Inspection Act 2006 | ➢ Children and Young People's Plan<br>➢ Education and Skills Strategy<br>➢ Children's Services Improvement Plan<br>➢ Capital Strategy & Asset Management Plan (Schools)<br>➢ Scheme for Financing Schools<br>➢ Youth Employment Strategy |

| Policy Framework – Education Cont. | Other Plans and Strategies Cont. |
|---|---|
| ➢ Children Act 2004 (relevant to portfolio)<br>➢ Education Act 2002<br>➢ School Standards & Framework Act 1998 as amended<br>➢ Education Act 1996 as amended<br>➢ Statutory Framework for Early Years Foundation Stage<br>➢ Apprenticeships, Skills, Children and Learning Act 2009<br>➢ Early Years Foundation Statutory framework<br>➢ Crime and Disorder Act 1998 | ➢ Special Educational Needs and Disability Reforms<br>➢ School Improvement Strategy<br>➢ Healthy Child Programme (5 – 19) (including School Nursing service)<br>➢ SEND Strategy<br>➢ Inclusion Strategy<br>➢ Anti-Poverty<br>➢ Youth Justice |

| Policy Framework – Culture | Other Plans and Strategies |
|---|---|
| • Cultural Strategy | Community based events programme. |

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## NEIGHBOURHOODS

*DIRECTOR: ENVIRONMENT, COMMUNITIES AND CULTURE*

### COUNCILLOR IAN BLADES

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Middlesbrough
TS1 9FX
Ian_blades@middlesbrough.gov.uk

**Relevant Service Areas**

- Public Protection
- Neighbourhoods
- North East Migration Partnership

### PORTFOLIO OVERVIEW

The Executive Member for Neighbourhoods and Communities will be responsible for creating safer communities, in accordance with the Mayor's Priorities. They will also have responsibility for community safety and development as well as empowering communities and individuals to access opportunities.

### Transformation Theme: Place Based Services

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Voluntary Sector<br>• Strategic Approach to Addressing Poverty<br>• Community Safety including Law and Order Issues<br>• Community Development<br>• Community Hub Development<br>• Civil Contingencies Act 2004<br>• Crime and Policing Act 2014<br>• Human Rights Act<br>• Licensing Authority Policy Statement 2003 Act<br>• Statement of Principle Gambling (2005 Act)<br>• Environmental Health and Trading Standards<br>• Trading Standards (including Metrology)<br>• Licensing (Inc. Taxi Licensing)<br>• Selective Landlord Licensing | |

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## CHILDREN'S SERVICES

*DIRECTOR: CHILDREN'S SERVICES*

**COUNCILLOR LUKE HENMAN**

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Town Hall
Middlesbrough
TS1 9FX

Luke_henman@middlesbrough.gov.uk

**Relevant Service Areas**

- Children's Care
- Residential Services
- Prevention
- MACH Assessment and Pre-Birth Services
- Corporate Parenting
- SCP/ CWD

**PORTFOLIO OVERVIEW**

The Executive Member for Children's Services will be the Lead Member for Children's Social Care, ensuring that our children are protected, to safeguard their welfare and wherever possible, seek to enable or provide a safe environment that reduces dependency on services, including the most disadvantaged and vulnerable and their families and carers.

**Transformation Theme: Children**

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Statutory guidance on the roles and responsibilities of the Director of Children's Services and the Lead Member for Children's Services<br>• General principles of UN convention on the rights of the child<br>• Children Act 1989<br>• Section 19 of the Children Act 2004<br>• National Standards for Youth Justice Services<br>• Children Act 2004<br>• Ofsted policy Framework | ➢ Children's Services Improvement Plan<br>➢ Corporate Parenting Strategy<br>➢ Middlesbrough Safeguarding Children Board Business Plan<br>➢ Looked After Children Strategy<br>➢ MSCB Business Plan<br>➢ Children and Young People's Plan<br>➢ Children's Services Partnership<br>➢ Youth Employment Strategy<br>➢ Youth Justice Plan<br>➢ Missing/ Harm Outside the Home |

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# FINANCE

*DIRECTOR: FINANCE (s151 Officer)*

**COUNCILLOR NICKY WALKER**

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**Relevant Service Areas**

- Financial Planning and Support
- Strategic Commissioning and Procurement
- Resident and Business Support
- Finance and Investment

## PORTFOLIO OVERVIEW

The Executive Member for Finance has the responsibility of ensuring that the Council is financially sustainable, delivers value for money and operates openly and fairly in these respects. The Executive Member for Finance has oversight of all financial and budget management and monitoring. The Executive Member for Finance is also the Member Champion for Councillor Communications.

**Transformation Theme: Customer**

| Policy Framework | Other Plans and Strategies |
|---|---|
| • Council's Annual Budget and Council Tax Strategy<br>• Medium Term Financial Plan<br>• Reserves Policy<br>• Capital Strategy and Capital Programme<br>• Treasury Management Strategy and Prudential Indicators<br>• Council Tax Reduction Scheme | ➢ Counter Fraud Strategy<br>➢ Anti Money-Laundering Policy<br>➢ Whistleblowing Policy and Procedure<br>➢ Anti-Fraud Bribery and Corruption Policy<br>➢ Corporate Procurement Strategy<br>➢ Supplier No PO No Pay Policy<br>➢ Equality & Diversity in Procurement Policy<br>➢ Flight Booking Policy<br>➢ Commissioning & Consultant Policy<br>➢ Purchasing Card Policy<br>➢ Business Welfare Strategy<br>➢ Corporate Crisis Policy<br>➢ Corporate Food Poverty Policy |

| Policy Framework Cont | Other Plans and Strategies Cont |
|---|---|
| | ➢ Welfare Strategy<br>➢ Empty Homes Strategy<br>➢ Problem Property Action Plan<br>➢ Corporate Credit Note Policy<br>➢ Debt Management Policy<br>➢ Corporate Debt Write Off Policy<br>➢ S13a Policy<br>➢ Digital Inclusion Strategic Plan<br>➢ Vulnerability Policy<br>➢ ASC Non-Residential Charging Policy<br>➢ ASC Residential Charging Policy<br>➢ Discretionary Rate Relief<br>➢ Residential Charging Policy<br>➢ Members small schemes<br>➢ Community Asset Transfer Policy<br>➢ Customer Strategy |